

TRUNK SHOW GUIDELINES AND CONTRACT

Kalamazoo, MI 49009 Ph: 269-375-4767 Fax: 269-375-5441 www.jbwdesigns.com

- 1. Trunk shows are booked for one month per shop. This allows one week both before and after the show for shipping, and at least two weeks for the display.
- 2. The books and charms are shipped on a consignment basis. You may request as many as you'd like, but will be expected to keep at least \$150 (wholesale) in merchandise from the show. If you need to re-order, please do so through JBW Designs.
- 3. Shipping
 - a. Please ship with UPS and insure each trunk for the value of the contents. This is very important as replacing the work would be very costly.
 - b. The shop agrees to pay shipping and insurance for the trunk show in one direction. In some cases the models will be shipped to another shop rather than back to JBW.
 - c. Shipping costs will vary, depending on the number of models requested, the weight of the shipment and the distance.
- 4. There are over 100 Cross Stitch models available. I would suggest that you select the models appropriate for your shop, clientele and budget. I'd be happy to review the bestsellers with you.
- 5. At the close of the show, it is expected that:
 - a. Models, unsold books and charm packages must be returned within **one** week.
 - b. Payment on the trunk show is due 30 days from the close of the show. There will be a late fee of 10% charged for each week after the 30 days.
- 6. Additional notes:
 - a. All of the models need to be packed either in plastic wrap or quilted bags to prevent damage to the designs and the frames.
 - b. Please do not attach price stickers to the books or the charm packages
 - c. Charm packages, which have been opened are not returnable.
 - d. One month's notice is required if a show is canceled. If less than one month's notice is given, a \$50.00 charge will be incurred.

We have agreed to accept the terms of the above guidelines.

Signed		Signed	
Shop Owner		Judy Whitman, Owner	
Shop	Address		
City	State	Zip Phone	
# of Cross Stitch Models		_ Charms/Kits	
# of books each title		Date of Show	

Thank you for your interest in a JBW Designs Trunk Show. The shows have been very successful and tend to generate great sales. Good luck!